

Quick Clean of Bathroom...

- Put all dirty clothes in laundry basket
- Straighten towels and rugs
- Put away all items in bathroom:
 - Put in their rightful place in bathroom OR
 - Put in plastic “transfer” container (for putting away where they belong in other rooms)
- Close vanity doors, drawers, and cupboard doors
- Wipe down counters, clean out sinks, and shine taps with cleaning cloths
- Clean toilet rim between seat and bowl
- Put down toilet lid and flush
- Put cleaning cloths in laundry basket
- Confirm there is enough toilet paper on roll
- Look around & make sure it looks CLEAN!
- Put away items in “transfer” container



Good Clean of Bathroom!

- Put all dirty clothes in laundry basket
- Straighten towels
- Shake rugs & leave outside bathroom door
- Put away all items in bathroom:
 - Put in their rightful place in bathroom OR
 - Put in plastic “transfer” container (for putting away where they belong in other rooms)
- Close vanity, drawers, and cupboard doors
- Empty wastebasket
- Clean mirrors with cleaning cloth
- Wipe down counters, clean sinks, and shine taps
- Scrub and rinse bathtub/shower, enclosure, and taps
- Shine bathtub/shower taps
- Sweep and wipe up floor
- Clean toilet tank top, lid and seat (outside and in), exterior, rim, bowl. Flush.
- Wipe outside of toilet with dry cleaning cloth and put down toilet lid
- Confirm there is enough toilet paper on roll
- Return rugs to bathroom and straighten
- Look around once more and make sure it looks REALLY CLEAN and INVITING!
- Put away items in “transfer” container



Quick Clean of Kitchen...

- Clear dishes and other items from the table and counters:
 - Put dishes in dishwasher OR sink full of hot water
 - Put other items away where they belong in kitchen
 - Put other items in plastic “transfer” container (for putting away where they belong in other rooms)

Put trash in wastebasket

Wipe table and counters

Push chairs in around the table

Put centerpiece on center of table

Straighten rugs

Look around once more and make sure it looks GOOD!

Put items in plastic “transfer” container away where they belong



Good Clean of Kitchen!

- Clear dishes and other items from table and counters:
 - Put dishes in dishwasher OR sink full of hot water
 - Put other items away OR in plastic “transfer” container (for putting away where they belong in other rooms)

Put trash in wastebasket and empty it

Wipe down table and counters

Clean kitchen chairs - wipe chair backs, fronts, seats, and legs

Clean microwave - inside and out

Clean stove - wipe down exterior, dials, pans underneath elements

Clean refrigerator - wipe front, sides, insides, and top

Shake rugs and leave outside kitchen door

Move chairs, sweep and mop kitchen floor

Clean mop and put away

Push chairs in around the table

Return rugs and straighten

Put centerpiece on center of table

Look around & make sure it looks GREAT!

Put items in plastic “transfer” container away where they belong



Quick Clean of Living Room...

- Put away all items in living room:
 - Put in their rightful place in living room
OR
 - Put in plastic “transfer” container (for putting away where they belong in other rooms)
- Straighten cushions on couches and chairs, items on end tables, and items anywhere else
- Open blinds/curtains
- Dry mop floor, shake rugs, and/or vacuum carpet
- Look around once more and make sure it looks GOOD enough for company!
- Put items in plastic “transfer” container away where they belong



Good Clean of Living Room!

- Put away all items in living room:
 - Put in their rightful place in living room
OR
 - Put in plastic “transfer” container (for putting away where they belong in other rooms)
- Straighten cushions on couches and chairs, items on end tables, and items anywhere else
- Open blinds/curtains
- Dust window sills, tables, lamps, and all other flat surfaces
- Dry mop floor, shake rugs, and/or vacuum carpet
- Look around once more and make sure it looks REALLY FIRST-RATE!
- Put items in plastic “transfer” container away where they belong



Quick Clean of Family Room..

- Put away all items in family room:
 - Put in their rightful place in family room
OR
 - Put in plastic “transfer” container (for putting away where they belong in other rooms)
- Straighten cushions on couches and chairs
- Straighten magazines, books, and everything else that is out of place
- Open blinds/curtains
- Look around once more and make sure it looks GRAND!
- Put items in plastic “transfer” container away where they belong



Good Clean of Family Room!

- Put away all items in family room:
 - Put in their rightful place in family room
OR
 - Put in plastic “transfer” container (for putting away where they belong in other rooms)
- Straighten cushions on couches and chairs
- Straighten magazines, books, and everything else that is out of place
- Open blinds/curtains
- Dust window sills, tables, lamps, and all other flat surfaces
- Dry mop floor, shake rugs, and/or vacuum carpet
- Look around once more and make sure it looks REALLY GREAT!
- Put items in plastic “transfer” container away where they belong



Quick Clean of Bedroom...

- Put away all items in bedroom:
 - Put in their rightful place in bedroom OR
 - Put in plastic “transfer” container (for putting away where they belong in other rooms)
- Straighten desk items, books, and toys
- Clean off top of chest of drawers
- Put dirty clothes in laundry basket
- Make beds
- Open curtains
- Close closet doors and drawers
- Put all trash in wastebasket
- Look around once more and make sure it looks NEAT!
- Put items in plastic “transfer” container away where they belong



Good Clean of Bedroom!

- Put away all items in bedroom:
 - Put in their rightful place in bedroom OR
 - Put in plastic “transfer” container (for putting away where they belong in other rooms)
- Put dirty clothes in laundry basket
- Straighten desk items, books, and toys
- Make bed
- Open curtains
- Close closet doors and drawers
- Dust bedroom - Dust window sill, chest of drawers, desk, chair, lamp, and all other flat surfaces
- Dry mop floor and/or vacuum carpet
- Empty wastebasket
- Look around once more and make sure it looks REALLY NICE!
- Put items in plastic “transfer” container away where they belong

